



**ENROLLMENT CONTRACT**

PLEASE READ CAREFULLY

This agreement is entered into by and between The New School of Northern Virginia, Inc. ("The New School") and \_\_\_\_\_,  
(Parent/Guardian/Guarantor)

\_\_\_\_\_, and \_\_\_\_\_  
(Parent/Guardian/Guarantor) (Parent/Guardian/Guarantor)

In consideration for the enrollment of \_\_\_\_\_, the Parties  
(Student)  
agree as follows:

1. Students are enrolled for an entire school year, or from the time they enter until the end of the school year.
2. The following people must sign this contract: a) all parents; b) legal guardians with custodial rights or financial obligations for the student; c) guarantors. Upon signing this contract, each signatory is jointly and severally responsible for the entire amount of the student's yearly tuition, fees, and supplies.
3. This contract may be executed and delivered via facsimile or electronic means (i.e. e-mail).
4. Tuition payments are due on August 15 and December 15 unless there is participation in a school-endorsed payment plan. In the event the child is accepted during the school year, partial semester tuition payments are due and payable immediately upon acceptance.
5. A charge of \$50 will be made for any returned check. A late fee of 1.5% per month (minimum of \$25.00) will be applied to any bill that is unpaid after 30 days. In the event that payments are not received, parents/legal guardians/guarantors are subject to legal action to collect any unpaid tuition and fees, and agree to pay all reasonably incurred attorney's fees and court costs in collecting any unpaid balance. No grades or transcripts for the student will be released until the balance is paid in full.
6. No refunds, adjustments, or deductions of any kind will be made from fees, charges, or tuition paid or owed due to absence, dismissal, or withdrawal of any student.
7. The New School reserves the right to exclude, withdraw, or dismiss any student from classes or from school in its sole discretion for cause, including but not limited to violation of any rules, or regulations, or for failure to make timely payment of fees and tuition.
8. This contract may be canceled provided written notice by registered or certified mail is received by The New School within 10 days of the date this contract is signed. Cancellation after

that date shall in no way release the obligation of any party to pay the balance of fees or tuition due.

9. In the event the Parties have a dispute with regard to any issue arising out of the student's enrollment/attendance at The New School, at the school's option that dispute will be resolved by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, or such other arbitration as the parties may agree, and any judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction thereof. In the event that The New School selects arbitration as the means of resolving the dispute, neither a judge nor a jury will decide the issue(s). The Parties further agree that the costs of any arbitration, including reasonable attorneys fees, may be awarded against either Party, in the discretion of the arbitrator(s).

10. This contract creates legal obligations. The Parties have the right to be advised by an attorney with respect to its provisions.

11. This contract shall continue in force and effect, and the Parties shall be bound by all the terms hereof, school year after school year, so long as the student is enrolled in the school.

I/We have carefully read the foregoing, and agree to comply with the terms expressed above, without exception, and to be bound by The New School regulations.

On behalf of \_\_\_\_\_:  
(Student)

1. \_\_\_\_\_  
Parent/Guardian/Guarantor Date

2. \_\_\_\_\_  
Parent/Guardian/Guarantor Date

3. \_\_\_\_\_  
Parent/Guardian/Guarantor Date

THE NEW SCHOOL OF NORTHERN VIRGINIA, INC.:

By \_\_\_\_\_  
Name and Title Date